



## **10 Tips for Making Sure Your Contractor Measures Up**

*Courtesy of the California Contractors State License Board (CSLB)*

**The California Contractors State License Board (CSLB) provides the following 10 tips for making sure your contractor measures up:**

- 1) Hire only licensed contractors.**
- 2) Check contractor's license number at (800) 321-2752 or [www.cslb.ca.gov](http://www.cslb.ca.gov).**
- 3) Get three references, review past work.**
- 4) Get at least three bids.**
- 5) Get a written contract and don't sign anything until you completely understand the terms.**
- 6) Pay 10% down, or \$1,000, whichever is less.**
- 7) Don't let payments get ahead of work. Keep records of payments.**
- 8) Don't make final payment until you're satisfied with the job.**
- 9) Don't pay cash.**
- 10) Keep a job file of all papers relating to your project.**

**For additional Consumer Information visit the CSLB web site [www.cslb.ca.gov](http://www.cslb.ca.gov) and click on the "Consumers" link.**

# Get information



## Checklist for Prescreening Contractors

- Hire only licensed contractors.
- Research list of contractors and fill in their contact information below.
- Check each contractor's license number at [www.cslb.ca.gov](http://www.cslb.ca.gov) or at 1-800-321-CSLB.
- Get three references, and review past work.

## My Prescreened Contractors

**General Contractor:** \_\_\_\_\_  
Contractor's License Number: \_\_\_\_\_  
Phone: \_\_\_\_\_ Notes: \_\_\_\_\_

**Plumbing Contractor:** \_\_\_\_\_  
Contractor's License Number: \_\_\_\_\_  
Phone: \_\_\_\_\_ Notes: \_\_\_\_\_

**Electrical Contractor:** \_\_\_\_\_  
Contractor's License Number: \_\_\_\_\_  
Phone: \_\_\_\_\_ Notes: \_\_\_\_\_

**Boiler, Hot Water Heating and Steam Fitting Contractor:** \_\_\_\_\_  
Contractor's License Number: \_\_\_\_\_  
Phone: \_\_\_\_\_ Notes: \_\_\_\_\_

**Warm-Air Heating, Ventilating and Air-Conditioning Contractor:** \_\_\_\_\_  
Contractor's License Number: \_\_\_\_\_  
Phone: \_\_\_\_\_ Notes: \_\_\_\_\_

**Roofing Contractor:** \_\_\_\_\_  
Contractor's License Number: \_\_\_\_\_  
Phone: \_\_\_\_\_ Notes: \_\_\_\_\_

**Septic Tank Contractor:** \_\_\_\_\_  
Contractor's License Number: \_\_\_\_\_  
Phone: \_\_\_\_\_ Notes: \_\_\_\_\_